

## Obtaining Certificates for Training Completed through the CDC

Staff within contracted OneCare Kansas Providers who provide OneCare services to enrolled members are required to complete a brief, free online course from VetoViolence and the Centers for Disease Prevention and Control called *Preventing Adverse Childhood Experiences (ACEs)*. This course is eligible for continuing education credits for a variety of professions. Below are the steps for receiving credit and obtaining a certificate.

1. After completing a course, login or create a new account on <https://tceols.cdc.gov/>. This is the CDC's online learning management system.
2. Visit "Search Courses" to find the course. (Course # WB2881)
3. Scroll down and click on the title of the course.
4. Review the information on the Course Summary page and **click "Continue"**.
5. If prompted, enter in the Course Code or Verification Code in the Course Access Code box. (Hint: these codes are provided by the course instructor or may be found in the course materials).
6. **Choose the type of continuing education** you'd like to earn. You can select more than one.
7. Under "Pending CE" on the "My Activities" page, **click on the course Evaluation and complete it**. You will be returned to the My Activities page.
8. Under Pending CE, **click on the Post Test and complete it**. If you don't pass the Post Test, you will have one opportunity to retake it.
9. Visit the Completed CE section of the My Activities page to download your certificate.