



Helpful Hints

Apply Faster Online

Would you rather apply online?

Go to <http://www.applyforkancare.ks.gov>

To help us serve you better...

- **Answer all questions on the application.**
- **Sign and date the application.**
- **Include proof (copies) of all household income and resources.**
- **If you want to name a person to help you with your medical assistance case, fill out page 27 and sign page 30 of the application.**
- **See the other side for more information about the type of proof that is needed.**

Interpreters are available, if needed.
You can ask for an application
in another language.

**Expect to hear from us
within 4 - 6 weeks**

Below is information you may have to provide. If the information is provided with your application, it can be processed more quickly.

Proof of Resources

- Bank Statement:** Must show the account name, number, and all activity.
- Funeral or burial plans:** Include the statement of itemized services and a copy of any irrevocable assignment (Ask for a copy from the funeral home).
- Life insurance:** Letter from the insurance company with owner, face value, cash value, loans, dividends and any other activity.
- Trust and Annuity:** Copy of any trust or annuity.

Proof of income

- If you have a job:** Paystubs for the last 30 days or a statement from your employer that shows your gross income (before deductions).
If you have a business: Most recent personal tax returns. Must include all schedules, pages and attachments.
- If you have other income:** A copy of a benefit letter that shows gross income, deductions, and how often you are paid (e.g. retirement/pension/VA).

Proof of health insurance

- A copy of the front and back of your health insurance card and proof of the premium.
- A copy of any long-term care insurance policy.

Please note: If you are reporting ANY resources, provide proof of value and ownership.