



Policy Clarification 2023-04-01

Title: Verification of Citizenship/Identity & Immigration Status

Date: 4/7/2023

From: Erin Kelley, Senior Manager

Program(s) Impacted: All Medical Programs

The purpose of this document is to clarify the requirements for verifying citizenship/identity or immigration status for categorically ineligible applicants or household members not seeking coverage. The direction provided here is effective upon release.

A. Background

Per MKEESM 2145 and KFMAM 2045, any individual applying for medical assistance and attesting to being a U.S. citizen must have citizenship and identity verified, unless otherwise exempt. Any individual applying for medical assistance attesting to an eligible non-citizen status must have their immigration status verified (see MKEESM 2146 and KFMAM 2042).

B. Applicants (i.e., Requesting Coverage)

This document further clarifies that verification of citizenship/identity or immigration status must be attempted for any individual for whom coverage is requested, regardless of what the eligibility outcome will be.

Example: An application is received for a non-pregnant, non-disabled adult with no child in the home. The individual is determined categorically ineligible due to failure to meet eligibility requirements for any KanCare program. Verification of citizenship/identity must still be attempted through the Federal Data Hub prior to completing the determination. (Note: If Hub verification is unsuccessful, no attempt should be made to obtain documentation from the consumer as it will have no bearing on eligibility.)

C. Non-Applicants

It is further clarified that verification of citizenship/identity or immigration status shall *not* be attempted for individuals who are not requesting coverage.

Example: An application is received for a household including two parents and two children. Coverage is requested for the children only. Citizenship/identity records should only be created/verified through the Federal Data Hub for the two children.

NOTE: Verification of citizenship/identity and immigration status is a once-in-a-lifetime requirement unless a change has been reported as outlined in [PM2015-06-05](#). Once verified by KDHE/KanCare, these records should not be altered, regardless of whether the individual is requesting coverage.

For questions or concerns related to this document, please contact the KDHE Medical Policy Staff at KDHE.MedicaidEligibilityPolicy@ks.gov.

Erin Kelley	Senior Manager
Amanda Corneliusen	Family Medical Program Manager
Jessica Pearson	Elderly & Disabled Program Manager
Sara Reese	Elderly & Disabled Program Manager

Questions regarding any KEES issues are directed to the KEES Help Desk at KEES.HelpDesk@ks.gov.