



Policy Directive 2020-02-02

Title: End-dating \$0 Income Records in KEES

Date: 2020-02-21

From: Amanda Corneliusen and Jerri Camargo

Program(s) impacted: All Medical Assistance Programs

The purpose of this document is to formalize the policy for end-dating \$0 income records in KEES for the sake of increasing uniformity in the way this information is recorded. The directive is effective upon the release of this document.

At the time of processing a new request for coverage, if an existing (high-dated) \$0 income record exists on the Income List Page for any household member, then the existing (high-dated) income record should be edited to reflect a new \$0 Income Detail amount. The existing (high-dated) \$0 Income Detail amount shall be end-dated in the month prior to the month of determination, and a new \$0 Income Detail record shall be created for that individual. This change supersedes previous direction in [PM2018-12-02](#) which stated it was not necessary for the worker to update an existing \$0 income record with new start and end dates. Verification of all pending income records will continue to be run for all IBU members in the month of determination as usual.

NOTE: \$0 earnings records do not pertain to Long Term Care or Working Healthy. They do apply to other medical programs such as MAGI, Medically Needy Spenddowns, MediKan, and MSP programs.

For questions or concerns related to this document, please contact one of the KDHE Medical Policy Staff below.

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