



KC-7022 Reported Address Changes Verification Chart

The purpose of this chart is to provide policy guidance for eligibility staff when addressing reported address changes through various sources. This version is effective October 1, 2022.

Source	Address Change Type	Is Verification Required?	Action Taken Post-Verification Without Confirmation
PARIS Report	Out-of-State	Yes	Discontinue using timely and adequate notice
EATSS	In-State	Yes	Current address in KEES will remain*
	Out-of-State	Yes	Discontinue using timely and adequate notice
DCF	In-State	No	
	Out-of-State	No	
USPS Returned Mail	In-State	Yes	Update address based on in-state forwarding address*
	Out-of-State	Yes	Discontinue using timely and adequate notice
	No-Forwarding	No	
All Other Third-Party Sources	In-State	Yes	Current address in KEES will remain*
	Out-of-State	Yes	Discontinue using timely and adequate notice
Reports from MCOs			
Household/Medical Representative	In-State	Yes	Update address based on address change reported*
	Out-of-State	Yes	Discontinue using timely and adequate notice
Other Sources	In-State	Yes	Current address in KEES will remain*
	Out-of-State	Yes	Discontinue using timely and adequate notice

*Case cannot be discontinued for failure to provide verification.