



Notice of Action (NOA) – Missing Manual Reference Instructions

If the notice is otherwise acceptable, but the manual reference is missing, use the append function to add the following phrase:

E&D case action: This action is in accordance with KEESM ____.

Family Medical case action: This action is in accordance with KFMAM ____.

Use the following reference numbers associated with the appropriate case action:

Case Action	Manual Reference	
	KEESM	KFMAM
Denial or Closure due to excess income	7430	6410
Denial or Closure due to excess resources	5130	
Denial or Closure due to failure to cooperate	2120	2020
Denial or Closure due to failure to provide information	1212.2, 2121	1211.02, 2020.01
Denial or Closure for failure to pursue potential resources	2124	2020.03
Denial or Closure due to failure to meet residency requirement	2150	2050
Denial or Closure due to failure to meet program requirements	2600	2000
Denial or Closure due to loss of contact	1414.2, 9124	2311.09, 7230
Denial or Closure due to failure to meet disability criteria	2662	
Denial or Closure due to access to health insurance		2400
Denial due to voluntary withdrawal	1211.10, 1411.4	1210.09, 2311.08
Closure due to failure to pay premiums	2664.5	2442
Closure due to client request	1211.10	1210.09
Closure due to death	1432	1423.02
Change in premium amount	2664.5	2445
Change in spenddown amount	7532	6512
Change in liability/obligation	8172, 8270, 8320	